

## Expressions of interest in participating in the “Gala Street Parade”

The Dungog Festival “Gala Street Parade” is a core event in the Dungog Festival program. The Parade aims to showcase local community groups businesses, associations, schools, churches and individuals. It provides a wonderful opportunity to be part of a community-wide celebration. We invite you to come and be a part of this growing community event.

Simply complete and return this Expression of Interest form via email to [DUNGOGFESTIVAL.GSP@GMAIL.COM](mailto:DUNGOGFESTIVAL.GSP@GMAIL.COM) before **Friday 27th July 2018**.

The following Terms and Conditions have been developed by Dungog Arts Foundation (DAF) to ensure that all Street Parade participants, and the general public attending the event, remain safe at all times. The Terms and Conditions should be read carefully by the person responsible for this entry. By signing the Expression of Interest form, you are agreeing to comply with the Dungog Festival “Gala Street Parade” (DF-GSP) Terms and Conditions.

### Vehicle Entries

- Vehicle height is limited to 4.6m, vehicle length is limited to 12.5m
- Vehicle size is limited to 8 tonnes
- The procession order will be established by Dungog Festival Event Organisers
- The procession order and group descriptions will be provided to the Parade Event Organisers prior to the event, to be supplied to the Parade Commentators (Dungog Radio)
- Dangerous driving in the Parade assembly area is not acceptable
- Arrival times will be staggered: large vehicles are to assemble first West of Dowling Street along Chapman, entering from Lord St by 11:30 am; smaller vehicles assembled by 12 noon, West of Dowling Street along Chapman, entering from Lord St and walking groups, including animals will be the last assembled by 12 noon, East of Dowling Street along Chapman, entering from South of Dowling Street. You will be given a number directed to your positions in the parade by one of our marshalls. These details will be available closer to the parade date.

### Moving Vehicles and Children

- Children on floats, decorated trucks, trailers or other moving vehicles are to be supervised by adults at all times.
- Children are not to leave, be removed from or placed onto a vehicle while that vehicle is moving
- Parade entrant coordinators are responsible for all children in their group until they are collected by a parent or guardian. No child is to be left unattended at the finishing location.

### Other Vehicles

- Participants accept full responsibility for their own safety when taking part in the Parade and/or travelling in moving vehicles.

## **Insurance**

- All participating organisations must have Public Liability Insurance
- Please ensure you attach a current certificate of insurance currency with your application

The Dungog Festival Traffic Warden will be present at the Parade assembly area. They will ensure the Terms and Conditions of the parade are met and Traffic Control procedures are adhered to.

## **Street Parade Route**

Road closures are in place between 12:30 pm and 2:30 pm Saturday 28th September.

Closures are in effect along Dowling Street Dungog, between Chapman Street and Mill Lane.

The Parade begins at the corner of Dowling and Chapman Streets at 12:45 pm, and travels along Dowling Street North, turning into Mill Lane where the Parade ends in grassed area between IGA car park and the train line.

Parade participants are to exit the Parade route via Mill Lane and Hooke Street or 1 Brown Street.

## **Vintage and Agricultural Vehicle Show**

The grassed area between IGA car park and the train line will be marked out for those participants who would like to have their Vintage Cars or Agricultural Vehicles on display as part of the Vintage and Agricultural Vehicle Show, which will be open to the public from 3:00 pm to 6:00 pm Saturday 28th September and 9:00 am to 6:00 pm Sunday 29th September.

While due diligence will be taken, vehicle owners are responsible for the safety and security of their own Vehicle and should have appropriate insurances. Dungog Arts Foundation and Dungog Festival or the owner of the land on which the show is held cannot be held responsible for any damage or missadventure that may occur.

## **Drop off Zone**

To allow participants to disembark from floats/vehicles, a drop off zone will be provided in designated zones at the end Marshalling area of grassed area between IGA car park and the train line. Parade participants will be directed to the appropriate zones to either drop people off, park in the Vintage and Agricultural Vehicle Show or exit the Parade via Mill Lane and Hooke Street Dungog.

## PARTICIPANT DETAILS

<b>Organisation name (if applicable)</b>	
<b>Applicant Name</b>	
<b>Address</b>	
<b>Suburb &amp; Postcode</b>	
<b>Contact number</b>	
<b>Email address</b>	

## ENTRY DETAILS

Indicate which type of group you are applying to participate as:

- Music group
- Walking group
- Dancing group
- Sports group
- Community group
- School group
- Active group
- Cycling group
- Decorated float
- Decorated truck
- Decorated car
- Tractor
- Vintage Car
- Horse(s)
- Horse and carriage
- Lead Dogs
- Lead cow(s)
- Lead Agricultural animal(s) (Please specify)

<b>Other</b>	
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We encourage all applicants to get creative and decorate themselves and or their chosen mode of transport in a theme celebrating any of the following:

- 100 years since the end of WWI
- The Region's agricultural heritage. In particular dairy and cattle.
- The region's bushranger heritage

Indicate whether your group will be having music playing and/or singing:  Yes  No

Please provide a 50 word description of your entry. This information will be used as part of the Parade commentary.

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If applying as a walking, singing, music, sport, active or dancing group, how many people will be involved?

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If applying as a vehicle(s), indicate how many people will be travelling on/in the vehicle(s)?

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## VEHICLE DETAILS (if applicable)

### Vehicle 1 details

Type and size of vehicle	
Vehicle registration	
Name of driver	
Driver contact number	
Driver 1 license number	

If you are applying to enter more than one vehicle, indicate additional vehicle details below

### Vehicle 2 details

Type and size of vehicle	
Vehicle registration	
Name of driver	
Driver contact number	
Driver 1 license number	

If you are applying to enter more than two vehicles, indicate additional vehicle details on a separate page.

### Point of Contact Details

Name		Phone #	
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<b>Name</b>		<b>Phone #</b>	
<b>Name</b>		<b>Phone #</b>	

## ACKNOWLEDGEMENT

As the authorised representative of the business/group nominating to participate in the Dungog Festival “Gala Street Parade”, I have read the Terms and Conditions and provide my signature below to indicate I agree to abide by all the conditions contained within.

<b>Name of applicant</b>	<b>Date:</b>
<b>Signed:</b>	<b>On behalf of (organisation/group):</b>

**Please complete the Expression of Interest form and return via email**  
[DUNGOGFESTIVAL.GSP@GMAIL.COM](mailto:DUNGOGFESTIVAL.GSP@GMAIL.COM)

Dungog Festival “Gala Street Parade” – Street Parade Participant Expression of Interest.

The deadline for submitting this application is **Friday 27th July 2018**.

Receipt of applications will be advised via email.

For all enquiries, please email [DUNGOGFESTIVAL.GSP@GMAIL.COM](mailto:DUNGOGFESTIVAL.GSP@GMAIL.COM) and we will get back to you as soon as possible.

### Office Use Only

<b>Signed:</b>	<b>Date received:</b>
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